

## NOTICE OF NOT ACCEPTING PAYMENT

To: \_\_\_\_\_,  
Tenant(s)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State and Zip Code

The payment you recently provided to us in the amount of \$\_\_\_\_\_ cannot be accepted for the following reason(s)(Check those that apply):

- Partial Payment
- Personal Check
- Three Day Notice Expired
- Third Party Check
- Other \_\_\_\_\_

Your  payment is enclosed;  payment has been electronically remitted back to you; OR  come by the office as soon as possible and pick up your payment.

\_\_\_\_\_  
Owner/Agent Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Property/Company Name

\_\_\_\_\_  
Property/Company Address

\_\_\_\_\_  
Telephone Number

## CERTIFICATE OF SERVICE

I HEREBY certify that a copy of the foregoing Notice was:

- \_\_\_\_\_ Posted on the premises described above in the Tenants' absence;
- \_\_\_\_\_ Hand Delivered to Tenant \_\_\_\_\_; or
- \_\_\_\_\_ Mail or Certified Mail No. \_\_\_\_\_  
on \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name